

**UAF Faculty Development, Assessment and Improvement Committee  
Meeting Minutes  
March 26, 2013**

I. Franz Meyer called the meeting to order at 11:09 am.

II. Roll call:

Present: Izetta Chambers, Cindy Fabbri, David Fazzino, Andrea Ferrante, Kelly Houlton, Eric Madsen, Franz Meyer, Joy Morrison

Excused: Stephen Brown, Mike Castellini,

Absent: Trina Mamoon, Amy Vinlove

III. Report from Joy

Joy informed us that six faculty members went to the Lilly West Conference in southern California, joining a higher-than-average turnout for the 25<sup>th</sup> anniversary of Lilly West. Joy stated that the innovations presented were very interesting and speakers were excellent. The evaluations she has gotten so far from participants have been very positive.

Joy has been meeting with all new faculty and reports that the mentoring program seems to be going well. Nearly all have met with their respective mentors and are finding the program helpful. She will continue to meet with new faculty all month.

She has been meeting with candidates for positions in various departments in order to show them what OFD provides for faculty development. She does this to let candidates know what they can expect from her office if they accept a position at UAF.

There is no particular college focus this month, just general presentations. Next month will feature CLA. She notes that Maggie Griscavage from the Office of Grants and Contracts will be presenting a session on grants administration on April 2. CLA asked specifically for a panel discussion on different ways of assessing student learning and she is putting together a panel for this. There are also several eLearning and Distance Education presentations in April

Joy also reminded us of the new Magna Commons subscription and will send out email reminders to faculty once a month with instructions on accessing their videos.

Linda Hapsmith of the Academic Advising Center has 50 one-way railroad tickets for faculty advisors to travel to the regional advising conference being held in Anchorage in late April/early May. Linda will also be awarding \$750 travel grants for 25 faculty advisors.

#### IV. Progress on analysis of electronic student evaluation options for UAF

Eric and Franz met with Faculty Senate leadership to discuss our next steps and have outlined a two-step process of a short summary report and a longer full report. The preliminary summary written by the core group that has attended almost all of the vendor demonstrations describing our approach and evaluation criteria and outlining the content for the

went on to clarify that it is Izetta's unit's responsibility to ensure that she gets evaluated and receives the results of her student course evaluations.

VI. Upcoming events:

Faculty Senate Meeting: Monday, April 1, 2013 from 1:00 – 3:00 pm in Wood Center

VII. Next FDAI Meeting: Tuesday, April 30, 2013 from 11:00 am to 12:00 pm.

IX. Adjourned at 11:56 pm.

Respectfully submitted by Kelly Houlton.